

ARMED FORCES MEDICAL LIBRARY

SERVICES

**7th STREET & INDEPENDENCE AVE., S.W.
WASHINGTON 25, D. C.**

JANUARY 1955

THE ARMED FORCES MEDICAL LIBRARY FUNCTIONS AS THE NATIONAL LIBRARY OF THE MEDICAL SCIENCES. AS THE LARGEST MEDICAL LIBRARY IN THE UNITED STATES, IT PROVIDES THE DEPARTMENT OF DEFENSE AND THE NATION WITH ACCESS TO THE WORLD'S MEDICAL LITERATURE AND MATERIAL FOR MEDICAL RESEARCH. AT PRESENT THE LIBRARY'S COLLECTIONS CONSIST OF APPROXIMATELY ONE MILLION TITLES.

Letters requesting further information about the Armed Forces Medical Library and its services should be addressed to:

The Director
Armed Forces Medical Library
7th Street and Independence Ave., S.W.
Washington 25, D. C.

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A leaflet on special services to members of the Armed Forces is available upon request.

THE LIBRARY IS OPEN TO THE PUBLIC

Monday through Saturday.....8 a.m. to 5 p.m.
Sunday..... Closed
Special hours of opening during the summer and on holidays.

LOANS

The Library loans material to other libraries and to certain individuals. All the material in the Library, with the exception of rare books, reference works and unbound journals, is available for loan to medical officers of the Armed Forces on active duty and to members of the medical professions practicing within the District of Columbia; loans to other individuals are made under conditions outlined below. The telephone number for the Loan Desk is:

Liberty 5-6700, Extension 65161

Regulations applying to interlibrary loans are as follows:

(1) Loans are made only to other libraries or institutions through which individual readers must place their requests. It is suggested that not more than five titles be requested at one time. Loans of original material are not made to libraries outside continental United States.

(2) Material is loaned for two weeks from date of receipt with the privilege of extension upon request. Transportation charges are to be paid by the borrower.

Shipment is made by express collect. Governmental libraries may use franked labels.

(3) Requests are to be made on official forms, available free of charge from the Circulation Section, Reference Division. The duplicate, with any necessary notations, will be returned to the institution making the request, should the title be unavailable.

(4) A request for a book should show: Full name of author, title of work, date, and place of publication. A request for an article in a medical journal should show: Name of journal, date of issue, volume number, author's name, title of article, and pages on which it appears.

(5) Loans are made on condition that the greatest care be taken in packing the material for return to prevent damage in transit. Among other precautions, the corners and edges of books should be well protected; unbound material should not be rolled, but should be sent flat, preferably by mail.

(6) Loans of non-serial material published prior to 1800 should be requested directly from the History of Medicine Division, Armed Forces Medical Library, 11,000 Euclid Avenue at Adelbert Road, Cleveland 6, Ohio.

PHOTODUPLICATION SERVICES

The purposes of photoduplication is to extend the services of the Library to those at a distance who cannot come in person to consult its collections. In order that the photoduplication services may render the greatest possible aid to those engaged in medical research, the following policies in regard to its conduct are observed:

(1) All requests must be submitted in duplicate on Armed Forces Medical Library official order blanks (AFML Form 48) which are available on request. Complete citations should be furnished.

(2) The Library will not reproduce entire periodical issues or books when the material is protected by copyright, nor will it make multiple copies of periodical articles.

(3) All photoduplication orders must be accompanied by payment in cash or by check or money order made payable to the Treasurer of the United States, or by Armed Forces Medical Library Coupons which may be ordered in any quantity from the Library in fifty cent and five cent denominations.

(4) The Library will lend, without charge, single microfilm copies of original articles published in medical periodicals not available locally. Such loan requests should be routed through libraries, governmental agencies, or research institutions. The microfilm, being a part of the duplicate collection of the Library, may be used for ninety days and must be returned to the Library at the end of the loan period.

(5) Requests for microfilms and photostats for official business in the Department of Defense will be filled free of charge. Such requests should be submitted through local libraries in the same manner as interlibrary loans. Requests for unusual numbers of photostats should be accompanied by justification.

(6) Federal agencies will be billed periodically on Standard Form 1080 (Voucher).

(7) Single microfilm copies will also be sold to those desiring to retain them. For the benefit of those not having facilities to read microfilms, single photostat copies of separate articles from periodicals will be supplied.

(8) Foreign users may use UNESCO Book Coupons in payment for photoduplication service. These coupons are issued in denominations of twenty-five cents, one, three, and ten dollars. They are on sale in many foreign countries. Further details on the coupons are available from the United Nations Educational, Scientific and Cultural Organization, 19 Avenue Kléber, Paris 16.

(9) Combined cost of reproduction and surface mail:

MICROFILM - 50 cents for 50 consecutive pages or fraction thereof.

PHOTOSTAT - 50 cents for 5 consecutive pages or fraction thereof.

Combined cost of reproduction and air mail:

MICROFILM - USA and Canada - 60 cents for 50 consecutive pages or fraction thereof. All other countries - \$1.00 for 50 consecutive pages or fraction thereof.

PHOTOSTAT - USA and Canada - 60 cents for 5 consecutive pages or fraction thereof. All other countries - \$1.00 for 5 consecutive pages or fraction thereof.

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REFERENCE SERVICE

Reference librarians are available to help those who come to the Library. Questions which require brief search will be answered by telephone (Liberty 5-6700, (Code 131), Extension 65168). So far as the Library's facilities permit, bibliographical searches on specific subjects will be undertaken in response to written requests from medical officers on active duty, and for others, who have exhausted the resources of their local libraries. Requests for bibliographic searches should state 1) the subject, defined in considerable detail with delineation of any special aspects which are of particular interest; 2) the years to be covered in the search; 3) the languages to be included, and 4) the sources already searched. It should be remembered that it is helpful to the bibliographer to know in detail the purposes for which a bibliography is to be used. Request blanks, for the bibliographic services are available upon request.

TRANSLATORS AND RESEARCH WORKERS

The Library does not provide translation services, but will attempt to locate published translations or abstracts. It maintains a register of translators and research workers with whom private arrangements can be made. The Library takes no responsibility for the work of these people.

HISTORY OF MEDICINE DIVISION

The Library's collection of works published before 1800, together with material relating to it, is located at its History of Medicine Division, 11,000 Euclid Avenue at Adelbert Road, Cleveland 6, Ohio.

Correspondence on the use of material in this Division should be addressed directly to it.

All of the materials listed in the Catalogue of Incunabula and Manuscripts in the Armed Forces Medical Library, by D. M. Schullian and F. E. Sommer (1950) have been microfilmed. On request, microfilm copies will be loaned or sold, or photostats will be made at the usual rates of photoduplication work.

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U. S. ARMY LIBRARY OF THE OFFICE OF THE SURGEON GENERAL

A small collection of recent, significant books and periodicals is maintained in Room 1651, Main Navy Building, for the convenience of the staff of the Office of The Surgeon General, U. S. Army. Material in the Armed Forces Medical Library collections, but not in the Library of the Office of the Surgeon General, may be borrowed through the Branch Librarian.

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ART SECTION

The Art Section of the Library contains portraits, photographs, etchings and other illustrations pertaining to medicine, which may be borrowed under special conditions. Requests for copies of pictures in the Art Section should be submitted on photoduplication order forms (AFML 48). Glossy black and white prints are furnished without charge to members of the Armed Forces needing them for official business, and the charge to others is 50 cents per print.

PUBLICATIONS

(1) The CURRENT LIST OF MEDICAL LITERATURE is a monthly publication of the Library which lists the contents of selected scientific journals currently received. A subject and author index is included with each issue, and a semi-annual cumulation of the indexes is also furnished. The CURRENT LIST is distributed on request in limited quantities to the following:

(a) Installations and offices within the military establishment.

(b) Private institutions and publishers on exchange for any substantial serial medical publication published anywhere in the world.

Subscriptions to the CURRENT LIST are available through the Superintendent of Documents, U. S. Government Printing Office, Washington 25, D. C. at \$13.50 a year. (Foreign subscriptions at \$17.00 a year.)

(2) The SUBJECT HEADING AUTHORITY LIST used by the CURRENT LIST DIVISION, Armed Forces Medical Library, contains all the main headings and cross references, as well as the complete tracings utilized in the Subject Index of the CURRENT LIST of MEDICAL LITERATURE. This publication is available from the Superintendent of Documents, Government Printing Office, at \$1.75 per copy.

(3) The ARMED FORCES MEDICAL LIBRARY CATALOG, published annually 1950-1953, will be issued in a quinquennial cumulated edition in the fall of 1955. This six-volume edition will contain the record of books and journals cataloged during the five-year period, 1950-1954, superseding the annual volumes for 1950-1953. The CATALOG will be published in two parts: Part One - AUTHORS and Part Two - SUBJECTS.

The AFML CATALOG is published as a supplement to the Library of Congress AUTHOR CATALOG and the Library of Congress SUBJECT CATALOG. The annual volumes for 1950-1953 are available from the Card Division of the Library of Congress, Washington 25, D. C., at \$17.50 per volume. The six-volume quinquennial edition should be ordered directly from the publisher, J.W. Edwards, Inc., Ann Arbor Michigan. It is priced at \$64.00 per set, f.o.b. Grand Rapids, Michigan.

(4) The Library's CATALOG CARDS for the current year are available as a series only, on subscription to the Card Division of the Library of Congress. The series contains one copy of each card and the price is one cent per card.

(5) The ARMY MEDICAL LIBRARY CLASSIFICATION, published by the Government Printing Office in 1951, is out of print. The first edition will be kept up-to-date by means of lists of Additions and Changes issued occasionally. The lists are available without charge from the Catalog Division of the Library.

(6) The INDEX CATALOGUE OF THE LIBRARY OF THE SURGEON GENERAL'S OFFICE is a publication of the Armed Forces Medical Library. Fifty-seven volumes have been published since its inception in 1880; the latest to appear is Volume X of the Fourth Series, covering material indexed under the letters "M-MEZ", published in 1948. Copies of the INDEX CATALOGUE are deposited in many libraries and research institutions related to medicine or the allied sciences throughout the world. A microprint edition of the INDEX CATALOGUE is for sale from Boni and Co., New York City, for \$75.00. The SUBJECT INDEX, the unpublished card file of material indexed for the INDEX CATALOGUE to April 1950, is available to readers in the Library and by photoduplication to those at a distance.

(7) Occasional bibliographies of a comprehensive nature on subjects of current interest are published and distributed free upon request. THE PITUITARY-ADRENOCORTICAL FUNCTION, ACTH, CORTISONE AND RELATED COMPOUNDS appeared in 1950. PLASMA SUBSTITUTES(OTHER THAN THOSE DERIVED FROM HUMAN BLOOD), and PATHOLOGY AND PHYSIOLOGY OF BURNS, 1942-1951, appeared in 1952, GAS GANGRENE AND GAS GANGRENE ORGANISMS, 1940-1952, appeared in 1953, and the STRUCTURE, COMPOSITION, AND GROWTH OF BONE will appear early in 1955. A complete list of bibliographies is available on request.

